

UNIVERSITY OF JAMMU

ADVERTISEMENT NOTICE

Applications complete in all respects, on prescribed form are invited from the permanent residents of the Jammu & Kashmir State for the following posts:

| Main Campus | | | | | | | | | | Remarks |
|--------------------|-------------------------------------|-------------|-----------|-------------|----------|-----|-----|-----|-----|---------|
| S.NO. | NAME OF THE POST | PAY SCALE | GRADE PAY | NO. OF POST | CATEGORY | | | | | |
| | | | | | open | SC | ST | RBA | | |
| 1. | Medical Officer | 15600-39100 | 5400 | 01 | 01 | Nil | Nil | Nil | Nil | |
| 2. | Statistician | 15600-39100 | 5400 | 01 | 01 | Nil | Nil | Nil | Nil | |
| 3. | Cultural Officer (Youth Welfare) | 9300-34800 | 4200 | 01 | 01 | Nil | Nil | Nil | Nil | |
| 4. | Drama Instructor (Youth Welfare) | 9300-34800 | 4200 | 01 | 01 | Nil | Nil | Nil | Nil | |
| 5. | Telephone Line Man | 5200-20200 | 1900 | 01 | 01 | Nil | Nil | Nil | Nil | |
| 6. | Assistant Technician (USIC) | 4440-7440 | 1300 | 01 | 01 | Nil | Nil | Nil | Nil | |

| Bhaderwah Campus | | | | | | | | | | Remarks |
|-------------------------|------------------|------------|-----------|-------------|----------|-----|-----|-----|-----|---------|
| S.NO. | NAME OF THE POST | PAY SCALE | GRADE PAY | NO. OF POST | CATEGORY | | | | | |
| | | | | | open | SC | ST | RBA | | |
| 7. | Security Officer | 9300-34800 | 4200 | 01 | 1 | Nil | Nil | Nil | Nil | |
| 8. | Junior Engineer | 9300-34800 | 4200 | 01 | Nil | Nil | Nil | 1 | Nil | |
| 9. | Store Keeper | 5200-20200 | 2400 | 01 | Nil | Nil | Nil | 1 | Nil | |
| 10. | Electrician | 5200-20200 | 1900 | 02 | Nil | 1 | 1 | Nil | Nil | |

I Qualifications: -

1. Medical Officer

MBBS or possession of recognized Graduate Medical qualification included in the first or second schedule or part-II of the 3rd Scheduled (other than licentiate qualification) to the Indian Medical Council Act, 1956. Holders of education qualification included in Part-II of the 3rd Scheduled should fulfill the conditions stipulated in sub-section (3) of Section (13) of the Indian Council Act 1956.

2. Statistician

M.Sc. Statistics

Preferable:

Ph.D in Statistics

3. Culture Officer (Youth Welfare)

- (a) M.A. (Performing Arts)
- (b) Having experience of holding cultural events

4. Drama Instructor (Youth Welfare)

- (a) M.A. (Dramatics)
- (b) Having conducted theatre training programmes, workshops etc.

5. Telephone Lineman

10+2 with three years experience as Telephone Operator with knowledge of maintenance of EPABX

6. Assistant Technician (USIC)

Middle pass and certificate course from I.T.I or Middle pass with skill in the trade.

Bhaderwah Campus

7. Security Officer

Graduation

Ex-Serviceman of the rank of Captain/Ex-Police Personnel of the rank of Dy. S.P.

8. Junior Engineer

Must hold Diploma in Civil Engineering of a recognized Institute with at least 2-3 years experience as J.E
or
Bachelor of Engineering.

9. Store Keeper

B.Sc. with experience of handling stores.

10. Electrician

Matric with Diploma from ITI in relevant trade.

II. Age as on 01.01.2013: -

- i) Minimum for all candidates: = 18 years
- ii) Maximum for:
 - a) General Candidates = 37 years
 - b) Socially and Educationally backward classes
viz. weak and under privileged classes
(Social Caste)/ALC/SC/ST/RBA candidates = 40 years
 - c) Physically Handicapped = 39 years
 - d) Ex-Serviceman = 48 years
 - e) 40 years in case of candidates already
in Government Service / Contractual employees = 40 years

III. Application Form

1. Prescribed application forms can be obtained from the Office of Assistant Registrar (Forms & Stationery), University of Jammu, Jammu, personally on payment of ` 700/- or by sending Bank Draft of ` 750 for Post at S.No. 1 & 2 and ` 500/- or by post by sending Bank Draft of ` 550/- for posts at S.No. 3 onwards respectively drawn in favour of the **REGISTRAR, UNIVERSITY OF JAMMU, JAMMU-180006**, payable at Jammu.
2. The application form can also be downloaded from the University Website www.jammuuniversity.in. Those who submit the downloaded application form shall be required to enclose **Bank Draft worth ` 750 for posts at S.No. 1&2 and ` 550/- for Posts at S.No. 3 onwards drawn in favour of the Registrar, University of Jammu, Jammu 180006 encashable at Jammu**. The candidate shall, however, be required to put his/her signature with date on the bottom of each page of the downloaded application form.
3. Application forms accompanied with attested copies of qualification certificates/testimonials including experience certificates issued by the competent authority, alongwith self-addressed envelope affixed with postal stamps worth Rs. 50/- be sent only by Registered/Speed Post to the **Deputy Registrar, Adm.(C&R), Room No.112, Old Administrative Block, University of Jammu, so as to reach him on or before 30th December, 2013**. Employee of Jammu University desirous to apply can deposit his / her form by hand till the end of last date.
Complete detail is also available on University Website www.jammuuniversity.in.

IV. Note:

1. If the number of applications received in response to this advertisement in respect of any of the posts is large, the University may shortlist the candidates on the basis of qualifications and experience higher than the minimum prescribed or by conducting a screening test.
2. The interview letters shall be sent under Registered /Speed Post. The University shall, however, be not responsible for any postal delay/lapse.
3. Applications of Government Servants should be sent through the Administrative Authority concerned, by the University Employees through the Registrars of their respective Universities and by the persons employed in the private Firms and Institutions through the Heads of the Firms/Institutions concerned. Applications not routed through the respective channels are liable to be rejected. Candidates may sent advance copy of the application alongwith requisite fee (wherever applicable) before the last date of receipt of application.
4. Applications received late or on plain paper or incomplete in any respect will not be entertained. The number of vacancies shown above is tentative and the same may increase or decrease, determinable at the time of selection.
5. Candidates who are eligible for making application for more than one post are required to apply on the prescribed application form separately for each post.
6. Candidates selected for appointment will be placed on probation for one or two years as per recommendation of the selection committee.
7. Candidates selected for appointment will have to produce the original documents relating to their age, qualifications, experience and fitness, etc., before joining the post to which they are appointed.
8. Terms and conditions of appointment of candidates shall be governed by the provisions of the Kashmir and Jammu Universities Act, 1969, and the Statutes and Regulations made there under from time to time. Where the University does not have its own service rules, those prescribed by the State Government for its employees are, mutatis mutandis, applicable to the University employees also.
9. In addition to pay bands, D.A. as admissible under rules is also payable. Medical Allowance as prescribed by the State Government for its employees is admissible to the University Employees which, at present, is paid at a uniform rate of Rs. 300/- p.m. besides coverage under J&K Civil Service Medical (Attendance) Rules 1990. City Compensatory Allowance and House Rent Allowance are also paid to the University employees as is being paid to the J&K State Govt. Employees. Limited residential accommodation at the University Campuses is available which is allotted on turn under rules.
10. Candidates who are eligible for applying for more than one post are required to apply on the prescribed application form separately for each post. The single application form filled in for more than one post shall render the application liable to rejection without notice.
11. Candidates invited for interview will have to present themselves for interview at their own cost.

12. Impersonation or submission of false / fabricated / tampered documents or making incorrect / false statements by a candidate, will, in addition to debarring him / her permanently or for a specific period from any employment in the University, also render him/her liable for criminal prosecution.
13. Canvassing in any form by or on behalf of the candidate will lead to disqualification.
14. All enclosures attached with the application form should be self-attested by the candidate.
15. The University reserves the right not to fill up any of the vacancies advertised, if circumstances so warrant, without assigning any reason thereof.
17. The posts advertised for Bhaderwah Campus shall be **Non- transferable and are exclusively for Bhaderwah Campus.**

No. Adm/C&R/13/905-955
Dated: 29.11.2013

Sd/-
REGISTRAR