

# UNIVERSITY OF JAMMU

NOTIFICATION 01 OF 2013

DATE: 29/11/13

**Subject: UNIVERSITY REGULATIONS**

It is notified that the **75<sup>th</sup> University Council** approved the following at its meeting held on **11<sup>th</sup> October, 2013** at Raj Bhavan, Srinagar:-

- I. Adoption of **Revised Regulations governing "Students Aid Fund Regulations"** as given in **Annexure** which shall be replaced with the existing regulations in **Chapter-XXV** of University Calendar, 2010, (Vol-I), approved by the University Council vide Resolution No. **75.32**.

No: Coord/75-UC/Reg/4062-4161  
Baba Saheb Ambedkar Road,  
Jammu (Tawi) - 180 006.

Date: 29-11-2013

  
(Prof. Manoj/K. Dhar)  
**REGISTRAR**  
msk

Copy to:

1. Principal Secretary to Hon'ble Governor (Chancellor of the University), Raj Bhavan, Jammu.
2. Deputy Secretary/Under Secretary/Private Secretary to Hon'ble Governor (Chancellor of the University), Raj Bhavan, Jammu.
3. Principal Secretary to the Hon'ble Chief Minister (Pro-Chancellor) Chief Minister's Secretariat, Jammu.
4. Principal Secretary to Planning and Development Dept., J&K Govt., Civil Secretariat, Jammu.
5. The Private Secretary to the Hon'ble Education Minister, Higher Education Dept., Civil Secretariat, Jammu.
6. Principal Secretary to Govt., Finance Dept. (Financial Advisor Universities), Civil Secretariat, Jammu.
7. Principal Secretary to Govt., Higher Education Department, J&K Govt., Civil Secretariat, Jammu.
8. All members of the University Council/Syndicate, University of Jammu.
9. Spl. Secretary to Vice-Chancellor, University of Jammu/ Kashmir.

10. P.S. to Dean Academic Affairs, University of Jammu.
11. Sr. P.A. to Dean Research Studies, University of Jammu.
12. Deans of the Faculties of the University of Jammu.
13. Dean Students Welfare/Placement Cell, University of Jammu.
14. Sr. P.A. Controller of Examinations, University of Jammu/Kashmir.
15. All Rectors/Directors Campuses, University of Jammu.
16. Coordinator Campuses, University of Jammu.
17. Sr. P.A. to Director, CDC/DLLL/DDE/DPE / DIQA.
18. Sr. P.A. to I/c Joint Registrar (Finance)
19. OSD to CDC.
20. Principals of all affiliated Colleges of the University.
21. I/c Librarian, Dhanvantri Library, University of Jammu.
22. All Branch Officers of the Registry.
23. Content Manager, University website for necessary action.
24. Guard file.

## STUDENTS AID FUND REGULATIONS

### REGULATIONS

#### Short title:

1. These rules may be called the University of Jammu Students Aid Fund Regulations.

#### Effect of application

2. These shall come into force with effect from the date these are approved by the University Council.

#### Administration of Fund

3. For each fund, there shall be a Managing Body consisting of the following:

- |       |   |                  |
|-------|---|------------------|
| (i)   | Dean Academic Affairs   | Chairman         |
| (ii)  | Dean Students Welfare   |                  |
| (iii) | Two heads to be nominated by the Vice-Chancellor  |                  |
| (iv)  | Joint Registrar (Finance)   |                  |
| (v)   | Eight (8) students (class representatives) to be nominated by the Dean Academic Affairs |                  |
| (vi)  | One Senior Scholar to be nominated by Dean Research Studies                             |                  |
| (vii) | Asstt. Registrar (DAA)  | Member Secretary |

#### Contribution of Fund

4. The fund shall be built up by contribution of Rs. 250/- per annum by every student and voluntary contributions received from the staff members and from other sources, and the grant received from the University Grants Commission, if any

#### Utilization of fund

5. Financial assistance out of the fund to the poor students shall be admissible for the following purposes:

(a) The main objective of this fund is to render financial assistance to the poor and needy students to meet (i) tuition fees, (ii) examination fees, (iii) purchase of books (iv) hostel/mess charges (v) clothing (vi) medical expenses & (vii) scholarships contingency.

(b) The following factors shall determine the eligibility of the students for the benefits out of the fund-

- i/ The family income slab shall be upto Rs. 10,000/- per month.
- ii/ The cap of "Student Aid Fund" shall be Rs. 10,000/- per student.
- iii/ social backwardness, and
- iv/ factors like a student coming from rural or comparatively inaccessible areas;

Provided they are regular in attendance, maintain proper discipline in the campus and the head of department is satisfied about their progress in studies.

(c) In each academic session, the Dean, Academic Affairs & Students Welfare will invite applications from students through Heads of teaching departments for assistance out of the "Students Aid Fund" in the first week of September. However, in case of emergency, the Head(s) of the Department(s) may forward application(s) of deserving student(s) at any time for assistance from the Students Aid Fund.

(d) The Dean, Academic Affairs will call a meeting for the consideration of applications for assistance out of this fund, as and when necessary.

Maintenance of Accounts and its Reconciliation.

6. (a) The Dean Academic Affairs is authorized to sign the cheque/s upto Rs. 20,000/- out of local fund maintained by the Dean Academic Affairs. In case the said amount exceeds Rs. 20,000/- the cheque/s will be signed jointly by the Dean Academic Affairs and the Joint Registrar (Finance)

- (b) The accounts shall be maintained by the Deputy Registrar/Asstt.Registrar (DAA).
- (c) A separate account of the fund shall be opened with the J&K Bank and the reconciliation of the account shall be made half yearly.
- (d) Surplus money in the fund which may not be required immediately for expenditure shall be placed in short/long term, fixed deposit account or invested in any other scheme which may attract higher returns with the approval of the Vice-Chancellor.

#### Interpretation of Rules

- 7. In case of any doubt, the Vice-Chancellor shall have the powers to interpret these Regulations and his interpretation shall be final and binding.

#### Audit of Fund

- 8. The accounts of the Students Aid Fund shall be audited every year by the Chartered Accountant approved by the University of Jammu. The audit fee shall be paid out of Students Aid Fund.