

UNIVERSITY OF JAMMU

NOTIFICATION NO. 2 OF 2013

DATED: 29/8/2013

SUBJECT: UNIVERSITY STATUTES

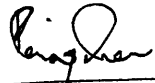
The Hon'ble Chancellor, in exercise of the powers vested in him under Sub-section (4)(a) of Section 41 of the Kashmir and Jammu Universities Act, 1969, has been pleased to accord his assent to the Statutes approved by the **74th University Council** at its meeting held on **12th April, 2013** at Raj Bhavan, Jammu, vide Resolution Nos. 74.05, 74.06, 74.07, 74.08, 74.10, 74.13, 74.14, 74.15, 74.17, 74.18(3.18.3), 74.19, 74.22, 74.32, 74.34 & 74.64 as given in Annexure to this Notification.

These are notified for the general information.

No: Coord/Statutes/13/3735

Baba Saheb Ambedkar Road,
Jammu (Tawi) - 180 006.

Dated: 29/8/2013


(Prof. Manoj K. Dhai) 27.8.13
REGISTRAR

Copy to:

1. The Principal Secretary to Hon'ble Governor (Chancellor), J&K Govt., Raj Bhavan, Srinagar.
2. The Private Secretary/Additional Secretary to the Hon'ble Governor (Chancellor), J&K Govt., Raj Bhavan, Srinagar.
3. The Principal Secretary to the Hon'ble Chief Minister (Pro-Chancellor) Jammu & Kashmir Govt., Chief Minister's Secretariat, Srinagar.
4. The Private Secretary to the Hon'ble Education Minister, Higher Education Deptt., J&K Govt., Civil Secretariat, Srinagar.
5. Principal Secretary, Finance (Financial Advisor to Universities), Civil Secretariat, Srinagar.

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6. Commissioner/Secretary to Govt. Higher Education Department, J&K Govt., Civil Secretariat, Jammu.
7. All members of the University Council/Syndicate, University of Jammu.
8. Spl Secretary to Vice-Chancellor, University of Jammu/Kashmir.
9. P.S. to Dean Academic Affairs, University of Jammu.
10. Dean Research Studies, University of Jammu.
11. Deans of the Faculties of the University of Jammu.
12. Dean Students Welfare, University of Jammu.
13. Sr. P.A. to Registrar/Controller of Examinations, University of Jammu/Kashmir.
14. Chief Coordinator, All Campuses of the University.
15. Coordinator, All Campuses of the University.
16. All Rectors/Directors of Campuses.
17. Sr. P.A. Director, Colleges Development Council/Centre of Adult Continuing Education and Extension/Directorate of Distance Education/Physical Education/Computer Centre/ DIQA
18. Convener, Calendar Review Committee
19. Sr. P.A. to Joint Registrar (Finance).
20. Principals of all affiliated Colleges of the University.
21. I/c Librarian, Dhanvantri Library, University of Jammu.
22. All Branch Officers of the Registry.
23. Content Manager, University Website.

ANNEXURE TO NOTIFICATION NO. 2 OF 2013 DATED:29.08.2013

- I.** Introduction of NCC as an Add-on-Course at Undergraduate level, shall be incorporated in **Chapter XLII-B** in the **University Calendar, 2010, (Vol-II)** as approved by the **University Council vide Resolution No. 74.05.**
- II.** Holding of examination in the subject of Environmental Science of Part-II (undergraduate level) as an objective type paper, based on OMR sheets shall be incorporated in **Chapter XLII,** in the **University Calendar, 2010, (Vol-II)** as approved by the **University Council vide Resolution No. 74.06.**
- III.** Amendment in the following Statutes governing admissions to Master's Degree Programme (other than M.Phil and Ph.D. courses) and Bachelor's Degree (LL.B. Three years, B.Lib.I.Sc. & LL.B Five years) shall be incorporated in **Chapter XVI, Appendix-III** in the **University Calendar, 2010, (Vol-I)** as approved by the **University Council vide Resolution No. 74.07.**

S. No.	Department	Existing Statute	Amended Statute
1.	Dogri	Number of self-financing seats as per the existing Statute is 5 and the fee for the self-financing seats is Rs. 15,000/-.	Number of self-financing seats be enhanced from 5 to 15 and payment for the same be enhanced from Rs. 15,000/- to Rs. 30,000/-.
2.	Economics	The fee for self-financing seat during the last academic session was Rs. 50,000/-.	The fee to be charged for the self-financing seats is proposed to be increased to Rs. 80,000/-.
3.	Physics & Electronics	Fee realized from the students admitted against self-financing seat for M.Sc. Physics and M.Sc. Electronics was Rs.1.50 lac during the last academic session.	Fee to be realized from the students admitted against self-financing seats for M.Sc. Physics and M.Sc. Electronics be enhanced from Rs. 1.50 lac to Rs. 2.00 lac. Further, for M.Sc. Electronics programme an additional fee may be included in the regular admission fee and other

			Training fee to the tune of Rs. 6,000/- in the existing fee structure.
4.	Environmental Sciences	Fee to be realized from the students admitted against NGO sponsored seats was Rs. 0.50 lac per annum during the last academic session.	Fee to be realized from the students admitted against NGO sponsored seats is proposed to be increased from Rs. 0.50 lac per annum to Rs. 0.75 lac per annum.
5.	English	Fee to be realized from the students admitted against self-financing seats was Rs. 60,000/- during the last academic session.	Fee to be realized from the students admitted against self-financing seats is proposed to be raised to Rs. 1 lac .
6.	Remote Sensing & GIS	A candidate seeking admission to the programme must have passed / appeared in the final year of bachelor degree examination in Science, Engineering / Technology, Agriculture, Forestry with minimum 50% marks. Fee realized from the students admitted was @ Rs. 2 lac for four Semesters.	A candidate seeking admission to the programme must have passed / appeared in the final year of bachelor degree examination in Science, Engineering / Technology, Agriculture, Forestry, B.C.A. (with science at Higher Secondary Part-II) with minimum 50% marks. Fee to be realized from the students @ Rs. 1.00 lac per year .
7.	Law (Three Years)	No age bar limit.	30 years for general and 35 years for SC/ST category.
8.	Law (Five Years)	No age bar limit.	20 years in the case of general category of the applicants and 22 years in the case of applicants from SC / ST and other backward category.
9.	Food Science & Technology	A candidate seeking admission to the programme must have passed/appeared in the final year of Bachelor Degree examination with	A candidate seeking admission to the programme must have passed / appeared in the final year of bachelor degree examination with

		Food Science & Quality Control / Home Science as elective / additional subjects or Home Science as a full stream.	Food Science & Quality Control as an elective subject / B.Sc. Home Science as full stream/B.Sc. Medical stream.
10.	Biotechnology	Fee realized from the students admitted was Rs. 2 lac during the last academic session.	Fee to be realized from the students is proposed to be increased to Rs. 2.5 lac from the academic session 2013-14.

- IV.** Adoption of 3% reservation for persons with Disabilities for admission in all the courses of study offered by the Universities and colleges including Directorate of Distance Education, University of Jammu shall be incorporated in **Chapter XVI in the University Calendar, 2010, (Vol-I) as approved by the University Council vide Resolution No. 74.08.**
- V.**
1. Inclusion of 'Museology and Heritage Studies' as one of the subjects in the Faculty of Social Sciences; and
award of M.Phil Degree in Museology and Heritage Studies, in **Chapter II (Vol-I), Chapter LVII (Vol-II) respectively of the University Calendar, 2010.**
 2. prescription of the fee as being charged for other M.Phil Programmes with an additional component of Rs. 5,500/- earmarked for field trips (Local/ Outstation) in 'Museology and Heritage Studies' shall be incorporated in **Chapter LXXIV, Appendix-III in the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 74.10.**
- VI.** Introduction of self-supporting Master's Degree Programme in Political Science in Directorate of Distance Education, University of Jammu shall be incorporated in **Chapter L-B(VI) in the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 74.13.**

- VII.** Introduction of 'Choice Based Credit System' for post-graduate programmes in the University of Jammu as given in **Appendix-I**, shall be incorporated in **Chapter XVI & LXXIV- Appendix-X, (Vol-I) & (Vol-II) respectively in the University Calendar, 2010 as approved by the University Council vide Resolution No. 74.14.**
- VIII.** Revival of M.A. Economics in the Directorate of Distance Education, University of Jammu, from the academic session 2013-14 shall be incorporated in **Chapter L-B(VII) in the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 74.15.**
- IX.** Amendment of Statutes governing Bachelor of Dental Surgery (BDS) Course, as given in **Appendix-II** shall be incorporated in **Chapter XLVII-B in the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 74.17.**
- X.** Insertion of **INSPIRE** (Innovation in Science Pursuit for Inspired Research) in Statute 4 of the Statutes governing Doctor of Philosophy in various faculties in **Chapter LVIII in the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 74.18 (3.18.3).**
- XI.** Addition in Statute 7 of the Statutes governing Doctor of Philosophy in various faculties which reads as under:-
- 7(d) "Notwithstanding anything to contrary contained in Statute 7, Project Fellows appointed in various research projects be allowed to simultaneously pursue Ph.D. Programme subject to the condition that the topic of Ph.D. be broadly related to the theme of research Project".**
- shall be incorporated in **Chapter LVIII in the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 74.19.**

XII. Amendment of Statute 21-A of the statutes governing Degree of M.Phil shall be incorporated in **Chapter LVII in the University Calendar, 2010, (Vol-II)** as approved by the University Council vide Resolution No. 74.22 which reads as under:

Existing Statute	Amended Statute
<p>Statute 21-A No re-registration will be allowed for a candidate, who is not able to submit his/her M.Phil dissertation within a period of two years from the date of admission in M.Phil Course.</p>	<p>Statute 21-A No re-registration will be allowed for a candidate, who is not able to submit his/her M.Phil dissertation within a period of two years from the date on which the classes of M.Phil 1st term start in a particular session.</p>

XIII. Modification of Financial powers at S. No. 1 under caption "University works Department", shall be incorporated in **Chapter XXXVII-E in the University Calendar, 2010, (Vol-I)** as approved by the University Council vide Resolution No. 74.32 which reads as under:

Nature Of Power	Existing	Modified Statute
To accord technical sanction to detailed estimates of original works or part thereof including special repair, renovation, addition and alterations and improvement not chargeable to maintenance within the administratively approved cost	<u>To whom to be delegated</u>	<u>To whom to be delegated</u>
	1) Executive Engineer upto Rs.2.00 Lakh 2) Vice Chancellor Full Powers, subject to Technical approval by the S.E	1) Executive Engineer upto Rs.5.00 Lakh 2) Vice Chancellor Full Powers, subject to Technical approval by the S.E

XIV. Adoption of Mode of recruitment, qualifications and eligibility for internal promotion of Computer Assistant to the post of Assistant Programmer & Assistant Programmer to the post of Programmer shall be incorporated in **Chapter III in the University Calendar, 2010, (Vol-I)** as approved by the University Council vide Resolution No. 74.34 which reads as under:

<u>EXISTING</u>	<u>Modified Statute</u>
<p><u>Assistant Programmer</u> <u>By Direct Recruitment</u></p> <p>MCA / B. Tech / B.E. in Computer Science /B.E. (IT) / M.Sc (Computer Sc.) / BCA with minimum two years experience – with at least 60% of aggregate marks.</p>	<p><u>Assistant Programmer</u></p> <ol style="list-style-type: none"> The posts shall be filled up- <ol style="list-style-type: none"> to the extent of 50% by direct recruitment; and to the extent of 50% by promotion on the basis of merit-cum-seniority amongst the eligible Computer Assistants. The minimum qualifications/eligibility criteria shall be as under :- <p><u>By Direct Recruitment</u></p> <p>MCA / B. Tech / B.E. in Computer Science /B.E. (IT) / M.Sc (Computer Sc.) / BCA with minimum two years experience – with at least 60% of aggregate marks.</p> <p><u>By Promotion</u></p> <p>By selection on the basis of seniority-cum-fitness out of the cadre of Computer Assistants who have put in atleast 05 years service as such and possess the qualifications as under ;-</p> <ol style="list-style-type: none"> <i>B. Tech / B.E. in Computer Science /B.E. (IT) / M.Sc (Computer Sc.) / BCA with minimum two years experience – with at least 60% of aggregate marks/Graduation with P.G. Diploma in Computer Application.</i> <i>Two years experience in Software development in the University.</i>
<p><u>Programmer</u></p> <p>MCA / M. Tech / B.E./B.Tech. in Computer Science with atleast 55% of aggregate marks (50% for in service candidate) from any recognized University.</p> <p>The candidate should preferably have at least two years experience in software development in educational or any other reputed organization</p>	<p><u>Programmer</u></p> <ol style="list-style-type: none"> The posts shall be filled up- <ol style="list-style-type: none"> to the extent of 50% by direct recruitment; and to the extent of 50% by promotion on the basis of merit-cum-seniority amongst the eligible Assistant Programmers/Computer Operators/ Technical Assistants (Computer). The minimum qualifications/eligibility criteria shall be as under :-

	<p><u>By Direct Recruitment</u></p> <p>MCA / M. Tech / B.E./B.Tech. in Computer Science with atleast 55% of aggregate marks (50% for in service candidate) from any recognized University.</p> <p>The candidate should preferably have at least two years experience in software development in educational or any other reputed organization</p> <p><u>By Promotion</u></p> <p>a) MCA / M. Tech / B.E./B.Tech. in Computer Science/ P.G. with Diploma in Computer Application from any recognized University.</p> <p>b) 10 years experience as Assistant Programmer/Computer Operator/ Technical Assistant (Computer).</p> <p>c) must be in the pre-revised pay scale of Rs.6500-10500.</p> <p>d) Two years experience in Software development in the University.</p>
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XV. Modification in some of the components of the fee structure already notified to be charged from the students/institutions shall be incorporated in **Chapter LXXIV- Appendix-III in the University Calendar, 2010, (Vol-II) as approved by the University Council vide Resolution No. 74.64 which reads as under:**

S.No.	Name of the component	Fee already notified	Fee as it will read after modification
1.	Provisional Certificate Original & Duplicate	Rs. 500/-	Rs. 300/-
2.	Degree Certificate Duplicate	Rs. 5000/-	Rs. 4000/-
3.	Cost of form for different services	Rs. 10/-	Nil

- i) charging of fee of Rs. 500/- from the students seeking admission (regular/private) or qualifying any exam after 19.12.2012;

- ii) charging of no fee from the students having qualified any examination of the University of Jammu before 19.12.2012; and
- iii) charging of degree processing fee in absentia subject to fulfillment of other requirements-
 - a) Rs. 1000/- from the candidate up to six months from the date of declaration of result;
 - b) Rs. 500/- from the candidate after six months from the date of declaration of result.

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(~~Annexure~~)

Appendix - I

(Res. No - 74.14)

CHOICE BASED CREDIT SYSTEM

Introduction

Need for Choice Based Credit System

In order to enhance quality and excellence in education, and to bring about transparency in the system of evaluation, University of Jammu proposes to introduce in its curricula, credit based continuous evaluation grading system with effect from the next academic session. The choice based credit system is an effective means to meet the educational and occupational aspirations of the new generation in the emerging socioeconomic milieu and has several unique features: enhanced learning opportunities, ability to match scholastic needs and aspirations, process of continuous evaluation of a student's performance, inter institution transferability of students (following the completion of a semester), flexibility for students to complete the programme over an extended period of time, standardization and comparability of educational programmes across the country etc.

The objective of the continuous evaluation system is to expose students to continuous evaluation rather than focus only at term end exams. Credit based system functions strictly as per calendar and emphasizes is on learning/teaching rather than examination. This system ensures that the students develop the ability to study regularly and do not need to put any extraordinary work towards the end of the semester. This system also puts the onus on students to perform consistently and not study in a sporadic manner. Also, the system encourages the use of assignments to inculcate the spirit of self-learning in the students besides developing ability to solve practical problems.

FRAMEWORK

The curriculum in a given subject would include such components as may be required like classroom lectures, laboratory techniques, seminars, field study, assignments, discussions, quizzes, projects, etc. Each course would have minimum number of credits based on workload involved in terms of above mentioned components.

Each course taken by the student as a part of the programme of study would help to accumulate credits and once the minimum credit requirement of the programme of study is completed, the degree can be awarded to the candidate, subject to fulfillment of all relevant conditions.

Generally, core courses would be unique to the programme and earning core credits would be essential for the completion of the programme. On the other hand, elective credits are likely to overlap with other programmes or disciplines of study. There will be some audition credit courses also. In such courses, the student would be required to pass the subject but would not earn any credit for passing the course. Passing the course however would be mandatory.

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The grading procedure, weightage of minor and major tests, assignments, laboratory work, quizzes etc. would be declared before the commencement of the programme.

Course Coordinator in Choice based Credit System

Each course being taught would have a faculty member, who would act as the course coordinator for that course. The course coordinator would have the complete responsibility for the conduct of that course including conduct of class-work, timely distribution of assignments, conduct of tutorials, conduct of minor and major tests, awarding of grades and attendance of students. Sometimes different parts of the course may be taught by more than one faculty member. In such a case the course coordinator would have the responsibility of co-ordination amongst the concerned faculty members.

COURSE EVALUATION

A MODEL PROCEDURE :

During the course of a semester, which can be say of 90 working days, a student may be evaluated in the following manner:

- 1) Students are given a minimum of two assignments by the faculty member, which they are required to submit on specified dates. These assignments shall carry marks which contribute to the total obtained for that subject. The dates for submission of assignments shall be defined in the Academic Calendar.
- 2) ~~Students are required to sit for three tests, which are conducted after 30, 60 and 90 working days approximately. These may be called Minor-I, Minor II and Major. Major test shall carry a weightage of 50% while Minor I, Minor II shall carry a weightage of 40% while the assignments, tutorials, quiz, presentations etc. shall carry a weightage of 10%.~~
- 3) Faculty members may assign weightage to tutorials, quiz, presentations or any similar activity besides the two assignments. However, these shall be notified by the Course Coordinator at the beginning of the semester.

At the end of the semester, the faculty member assigns a grade to each student depending upon the performance of the student in that course in minor tests, assignments, major test, quiz, presentations etc. Award of the final letter grade and its submission within the prescribed time period would be the responsibility of the course coordinator.

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A Model Grading System

Using the grades that are assigned to each student in each course, the Cumulative Grade Point Average and the Semester Grade Point Average are calculated.

Grade	Grade points	Description of performance
A+	10	Outstanding
A	9	Excellent
B+	8	Very Good
B	7	Good
C+	6	Average
C	5	Below Average
D	4	Marginal
E	2	Poor
F	0	Very Poor

'E' and 'F' grades refer to unsatisfactory performance. The student shall have to repeat all compulsory courses where E/F grade is obtained. The weights of 'E' and F Grades will not be counted in SGPA or CGPA.

Other grades would include:

I	-	Incomplete
NP	-	Audit Pass
NF	-	Audit Fail
W	-	Withdrawal
X	-	Continued Project
S	-	Satisfactory completion
Z	-	Non completion

Description of the grades is as under:

"I" - would refer to 'Incomplete performance'. It may be awarded to a student if he/she has not fulfilled all the requirements of the course due to extra ordinary circumstances. An "I" grade in a course makes a student eligible to repeat the course. "I" grade does not appear permanently in the grade card. Upon completion of all course requirements, the "I" grade is converted to the earned grade in the calculation of the SGPA.

NP/NF - Awarded to an audit course, where student may register for, on a pass(NP)/fail (NF) basis; not considered in calculation of SGPA or CGPA.

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